

TITLE	Annual Report Corporate Services Overview and Scrutiny Panel
FOR CONSIDERATION BY	Corporate Services Overview and Scrutiny Panel on 20 March 2012
WARD	None Specific
STRATEGIC DIRECTOR	Muir Laurie, Director Business Assurance and Democratic Services

**CORPORATE SERVICES
OVERVIEW AND SCRUTINY PANEL**

ANNUAL REPORT 2011/12

BY

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CHAIRMAN

DRAFT

CORPORATE SERVICES OVERVIEW AND SCRUTINY PANEL

ANNUAL REPORT

Introduction

1. The role of the Corporate Services Overview and Scrutiny Panel is to scrutinise, review and assist with the policy development of:
 - a) the Council's budget and policy framework;
 - b) services that support the Council's vision and corporate priorities, excluding matters relating to Children and services which are covered by other scrutiny bodies.
2. The work of the Panel is overseen by the Overview and Scrutiny Management Committee of which the Panel's Chairman is a Member. At each Management Committee meeting the Panel Chairmen report back on the work of their particular Panel. The Panels can create time limited, subject specific Task and Finish Groups to review particular issues should they wish to.
3. The Panel is made up of six Members, five Conservative and one Liberal Democrat. Each party also appointed two substitutes. Four meetings were scheduled this year.

2011/2012 Work Programme

4. The Panel received briefings on a number of issues including the Council's policy and response towards major licensed live music, public entertainment and outdoor events and the financial implications of the Council's self financing of the Housing Revenue Account.
5. The Panel also received an update on the progress of the recommendations made by the Finance Overview and Scrutiny Panel.
6. The Panel held a joint meeting with the Audit Committee to receive an update on the implementation of the recommendations from the Panel's review on the Governance Arrangements of Local Authority Trading Companies and the Executive Trading and Enterprises Sub-Committee.
7. The Panel established the Consultation Task and Finish Group which reviewed the Council's consultation process.

2012/2013 Work Programme

8. The Panel will:

- a) Continue to monitor the implementation and progress of the recommendations of the Burial Task and Finish Group;
- b) Continue to monitor monitoring the implementation of the agreed recommendations of the Finance Overview and Scrutiny Panel's Review into Possible Assistance to Residents during the Recession;
- c) Monitor the implementation of the recommendations from the Panel's review on the Governance Arrangements of Local Authority Trading Companies and the Executive Trading and Enterprises Sub-Committee;
- d) Undertake any other scrutiny reviews referred to it by the Overview and Scrutiny Management Committee or requested by Council.

Norman Jorgensen

Chairman of the Corporate Services Overview and Scrutiny Panel

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